

The Reorganizational Meeting of the Morris Plains Board of Health was held on Wednesday, January 11, 2014 in the Council Chambers.

Members Present: Mrs. Peg Dugan
Mrs. Catherine Marshall
Mrs. Pam Nelson
Dr. Dario Fenimore

Attending: Mr. John McDermott, Health Officer
Mr. Frank Mangravite, Council Liaison

:

Call to Order

Mrs. Dugan called the meeting to order at 7:35 PM, declaring that adequate notice of this meeting has been published and posted in accordance with Chapter 231 of the Public Laws of 1975, "Open Public Meetings Act."

Pledge of Allegiance

Everyone stood for the flag salute, led by Mrs. Dugan..

Election of Officers

Mrs. Dugan called for nominations to the office of President. Dr. Fenimore nominated Mrs. Dugan.. Mrs. Marshall seconded the motion. There were no further nominations.

Roll Call: Mrs. Dugan - Abstain
Mrs. Marshall - Yes
Mrs. Nelson - Yes
Dr. Fenimore - Yes

Motion carried.

Mrs. Dugan then called for nominations to the office of Vice President. Mrs. Nelson nominated Mrs. Marshall. Dr. Fenimore seconded the motion. There were no further nominations.

Roll Call: Mrs. Dugan - Yes
Mrs. Marshall - Abstain
Mrs. Nelson - Yes
Dr. Fenimore - yes

Motion carried.

Mrs. Dugan then made the following appointments to the Board:

- Mrs. Carole Howell – Secretary for one year
- Mrs. June Uhrin – License Clerk for one year
- Dr. Kenneth Werner – Veterinarian for one year
- Mrs. Pam Nelson – Board Member for three years
- Dr. Dario Fenimore – Board Member for three years

Mrs. Dugan called for a motion to approve these appointments. Mrs. Nelson so moved. Dr. Fenimore seconded the motion. All were in favor and the motion was passed.

A letter naming the Board of Health officers and appointments will be sent to the Borough Clerk by the Secretary.

Mrs. Dugan then made the following liaison appointments:

- Mrs. Nelson - Municipal Alliance Liaison
- Mrs. Marshall - Publicity
- Mr. Doherty - Publicity
- Mrs. Dugan - Emergency Management Council

Resolutions:

Mrs. Dugan reviewed the four resolutions regularly presented at the Reorganizational Meeting each year. She called for a motion to accept the following four resolutions. Mrs. Nelson. made the motion to accept and Mrs. Marshall seconded it.

Roll Call: Mrs. Dugan - yes
 Mrs. Marshall - yes
 Mrs. Nelson - yes
 Dr. Fenimore - yes

Motion carried.

The following four resolutions were passed at the Reorganizational Meeting of the Morris Plains Board of Health on January 9:2014:

RESOLUTION 14-01

WHEREAS, Section 14 of Chapter231 of the Public Laws of 1975, “Open Public Meetings Act,” provides that any person may request that a public body mail to him copies of any regular and conference meetings schedule or revision thereof described in Section 13 of that Act; and

WHEREAS, Section 14 of Chapter 231 of the Public Laws of 1975, "Open Public Meetings Act", provides that a public body may require prepayment by persons making such requests of a reasonable sum to cover the cost of providing such notice.

WHEREAS, Section 14 of Chapter 231 of the Public Laws of 1975, "Open Public Meeting Act" provides that any person may request that a public body mail to him copies of any advance written notice described in Section d(d) of that act: and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Health of the Borough of Morris Plains that the following procedure be, and the same hereby is, adopted by the Board of Health of the Borough of Morris Plains to comply with the said Section 14 of Chapter 231 of the Public Laws of 1975, "Open Public Meetings Act."

1. Any person requesting copies of the regular and conference meetings schedule of revision thereof provided in Section 13 of said Act and advanced written notice of the Board of Health of the Borough of Morris Plains.
2. Accompanying such written application shall be cash, check or money order in the amount of Twenty-four (\$24.00) dollars.
3. The Secretary of the Board of Health shall maintain a record of account for each person making the written application provided for in Paragraph I hereof and shall turn the Twenty-four (\$24.00) dollars over to the Treasurer of the Borough of Morris Plains for deposit.
4. As each schedule, revised schedule, or advance written notice is mailed to the person requesting same, the sum of Two (\$2.00) dollars shall be deducted in the record of his account as maintained by the Secretary of the Board of Health.
5. At the end of the year 2009, if any balance shall remain in the account of any person, pursuant to the terms of this procedure, then and in the event, the Secretary of the Board of Health shall so notify the Treasurer of the Borough of Morris Plains, who shall take the necessary steps to refund such balance.
6. If at any time during the year 2012, the balance in the account of any person is reduced to "zero", then, and in that event, a further deposit of Twenty-four (\$24.00) dollars shall be required prior to the mailing of any further schedules, revised schedules or notices.
7. All requests for notices, made pursuant to the terms of this procedure, shall be subject to renewal upon a new request to the Secretary of the Board of Health.
8. Nothing contained herein shall be construed to require the payment of any fees to the news media.

BE IT FURTHER RESOLVED, by the Board of Health of Morris Plains that this Resolution has been adopted in order to comply with Chapter 231 of the Public Laws of 1975, "Open Public Meetings Act."

RESOLUTION 14-02

WHEREAS, Section 3(d) of Chapter 231 of the Public Laws of 1975, "Open Public Meetings Act", requires adequate notice; and

WHEREAS, THE SAID Section 3(d) of that Act defines "adequate notice":

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Health of the Borough of Morris Plains that:

1. The Secretary of the Board shall give written notice of any conference or special meeting of the Board of Health of the Borough of Morris Plains.
2. Said notice shall specify the time, date and location and, to the extent known, the agenda of any conference or special meetings.
3. As to any such meeting where formal action may be taken, the notice shall so specify.
4. The said notice shall be (a) prominently posted on the bulletin board in the Municipal Building where notices of such kind are normally posted; (b) mailed, telephoned, faxed, or hand delivered to the Morris County Daily Record and the Morris News Bee; (c) filed with the the Clerk of the Borough of Morris Plains; and (d) mailed to those persons on the request list.

BE IT FURTHER RESOLVED, by the Board of Health of the Borough of Morris Plains, that this resolution is being adopted in order to comply with Chapter 231 of the Public Laws of 1975, "Open Public Meetings Act."

RESOLUTION 14-03

BE IT RESOLVED by the Board of Health of the Borough of Morris Plains, County of Morris, State of New Jersey, as follows:

1. The Secretary of the Board of Health of the Borough of Morris Plains is hereby directed to make available to the general public the Minutes of the regular and conference meetings of the Board of Health of the Borough of Morris Plains as soon as practicable after the conclusion of the said meetings.
2. The Minutes of the regular and conference meetings of the Board of Health of the Borough of Morris Plains shall be reasonable, comprehensive and shall show, as minimum, the following:
 - a. the time, date and place of meeting
 - b. the members present
 - c. the subjects considered
 - d. the actions taken
 - e. the vote of each member
 - f. any other information required to be shown by Law.
3. The Secretary of the Board of Health shall charge for the said Minutes the fee regularly charged by the Borough of Morris Plains, that is fifty (50) cents per sheet.
4. This resolution is being adopted in order to comply with Chapter 231 of the Public Laws of 1975, "Open Public Meetings Act."

RESOLUTION 14-04

BE IT RESOLVED, by the Board of Health of the Borough of Morris Plains in the County of Morris in the State of New Jersey as follows:

1. During the year 2009 the regular meetings of the Board of Health of this Borough

shall be held at 7:30 PM on the second Wednesday of each month.

2. All said regular meetings in which formal action may be taken will take place in the Council Chambers.
- 3 Exact dates of aforesaid regular meetings in the year 2014 are:

| | |
|------------|--------------|
| January 8 | July 10 |
| February 5 | September 10 |
| March 12 | October 8 |
| April 9 | November 12 |
| May 14 | December 10 |
| June 11 | |

January 14, 2015

4. At any meeting where an agenda is to be used, said agenda shall be furnished to all persons in attendance at the meeting.
5. All persons are invited to all of the meetings hereinbefore set forth.
6. The Secretary of the Board of Health is directed to prominently display, post and maintain posted throughout the year upon the bulletin board in the Borough Hall a certified copy of this resolution. In addition, the Secretary of the Board of Health is directed to mail forth with a certified copy of this resolution, for publication to the following:

Morris News Bee

Also, the Secretary of the Board of Health shall maintain in her file a certified copy of this resolution.

7. This resolution is being adopted in order to comply with P.D. 1975, Chapter 231, "Open Public Meetings Act."
8. This resolution shall take effect immediately.

There being no further business to come before the Board, Mrs. Marshall moved to adjourn the meeting and Mrs. Nelson seconded the motion. A unanimous vote was taken and the meeting was adjourned at 7:55 PM.

Carole J. Howell
Secretary

