

Minutes of the Re-Organization Meeting of the Morris Plains Shade Tree Commission held on January 22, 2014 at 2:00 p.m. in the Borough Chambers. Present at roll call were:

Present: Mrs. Margaret Law  
Mr. Donald Salerno, Vice Chairman  
Mr. Lawrence Travaglia  
Mr. C. David Visscher  
Mr. Lloyd Williams, Chairman  
Councilwoman Laurie Fu  
Absent: Mr. David Dubee, Forester

### **PLEDGE OF ALLEGIANCE**

Mr. Williams called the meeting to order. He stated that adequate notice of this meeting has been posted and published in accordance with Chapter 231 of the Public Law of 1975, "Open Public Meetings Act."

### **NOMINATIONS OF OFFICERS**

Commissioner Secretary stated the next order of business is the nomination of Shade Tree Commission Officers to serve to 2014.

### **NOMINATIONS FOR COMMISSION CHAIRMAN**

Mrs. Margaret Law nominated Mr. Lloyd Williams for Chairman of the Shade Tree Commission for the year 2014, seconded by Mr. Dave Visscher.

Commissioner Secretary asked if there were any additional nominations. There being no further nominations, the secretary declared the nominations closed and asked for a roll call on the nomination of Mr. Lloyd Williams as Chairman.

Roll Call

Yeas: Mrs. Law, Mr. Salerno, Mr. Travaglia, Mr. Visscher  
Abstain: Mr. Williams  
Nays: None

**Motion carried.**

### **NOMINATIONS FOR COMMISSION VICE CHAIRMAN**

Mr. Lloyd Williams nominated Mr. Donald Salerno for Vice Chairman of the Shade Tree Commission for the year 2014, seconded by Mr. Lawrence Travaglia.

Commissioner Secretary asked if there were any additional nominations. There being no further nominations, the secretary declared the nominations closed and asked for a roll call on the nomination of Mr. Donald Salerno as Vice Chairman.

Roll Call

Yeas: Mrs. Law, Mr. Travaglia, Mr. Visscher, Mr. Williams  
Abstain: Mr. Salerno  
Nays: None

**Motion carried.**

## **NOMINATIONS FOR ARBOR DAY CHAIRMAN**

Mr. Lloyd Williams nominated Mr. Lawrence Travaglia for Arbor Day Chairman of the Shade Tree Commission for the year 2014, seconded by Mr. Donald Salerno.

Commissioner Secretary asked if there were any additional nominations. There being no further nominations, the secretary declared the nominations closed and asked for a roll call on the nomination of Mr. Lawrence Travaglia as Arbor Day Chairman.

Roll Call

Yeas: Mrs. Law, Mr. Salerno, Mr. Visscher, Mr. Williams

Abstain: Mr. Travaglia

Nays: None

**Motion carried.**

Mr. Williams stated the next order of business is to adopt the Resolution to approve meeting dates for 2014.

## **RESOLUTION**

**BE IT RESOLVED** by the Shade Tree Commission of the Borough of Morris Plains in the County of Morris in the State of New Jersey as follows:

- 1. During the year 2014, the regular meeting of the Shade Tree Commission of this Borough shall be held on the first Wednesday of each month, with the exceptions of August, when there will be no meeting; in the months of February, March, November and December at 2:00 P.M. and in the months of April, May, June, September and October at 7:00 P.M. and January, 2015 meeting will be held on the second Wednesday, at 2:00 P.M.**
- 2. All said regular meetings, at which formal action will be taken, will take place in the Council Chambers in the Municipal building at 531 Speedwell Avenue.**
- 3. Exact dates of the aforesaid regular meetings in the year 2014 are: February 5<sup>th</sup>, March 5<sup>th</sup>, April 2<sup>nd</sup>, May 7<sup>th</sup>, June 4<sup>th</sup>, July 2<sup>nd</sup>. September 3<sup>rd</sup>, October 1<sup>st</sup>, November 5<sup>th</sup>, December 3<sup>rd</sup>, and January 14<sup>th</sup>, 2015.**
- 4. At any meeting where an agenda is to be used, said agenda shall be furnished to all persons in attendance at the meeting.**
- 5. All persons are invited to all of the meetings hereinbefore set forth.**
- 6. The Secretary is directed to post prominently and maintain posted throughout the year upon the Bulletin Board in the Borough Hall Annex a certified copy of this resolution. In addition, the Secretary is directed to**

mail forth a certified copy of this resolution for the publication to the following:

- a) Morris News Bee
- b) Morris County Daily Record

Also the Secretary shall maintain in his/her file a certified copy of this resolution.

- 7. This resolution is being adopted in order to comply with P.S. 1975 Chapter 231, "Open Public Meetings Act".
- 8. This Resolution shall take effect immediately and will be certified by the Commission Secretary, Karen M. Coffey.

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Mr. Salerno moved that this Resolution be accepted, seconded by Mr. Travaglia. Voice vote. All in favor.

**Motion carried.**

#### **COMMENTS FROM THE PUBLIC**

Mr. Williams opened the meeting to the public to speak on matters other than those on the agenda. Hearing none, he closed this portion of the meeting to the public.

#### **APPROVAL OF MINUTES**

Mr. Travaglia moved that the minutes of the Commission's December 4, 2013 meeting be approved, seconded by Mr. Visscher. Voice vote. All in favor.

**Motion carried.**

#### **BUDGET**

Mr. Williams stated that the budget was increased to \$49,625.00 for 2014 an increase of \$6,475.00 over last year's budget of \$43,160.

Councilwoman Fu advised this is a temporary budget; it most likely will not be passed until April 2014.

#### **APPROVAL OF VOUCHERS**

None

#### **FORESTER'S REPORT – JANUARY 2013**

The secretary stated that there are no memos to report; but the 2014 Worksheet could be discussed.

##### **Worksheet**

**5 Cutler Rd.** – Forester to report at February meeting concerning pruning the tree.

**Court Rd./Littleton Rd.** – Tree to be fertilized in Spring 2014 along with Pearl Law tree on Granniss Avenue.

**4 Forest Drive/Community Pk.** – Tree to be removed in Spring of 2014.

**161 Granniss Ave.** – Forester to report at February meeting concerning the takedown of the tree – no stump.

**32 Janeway Place** – Tree encroaching into water pipes and should be removed in Spring of 2014.

**23 Malapardis Rd.** - Forester to report on tree in Spring 2014.

### **OLD BUSINESS**

Councilwoman Fu presented her report on the State grant. She stated that Mr. Williams and Mr. Linson spent two days traveling through the Borough looking at the conditions of borough trees.

Councilman Fu stated that Mr. Linson has submitted his report and before distributing his findings she would like to meet with him along with Mr. Williams and Mr. Salerno to discuss his report before any decisions are made. Many trees will probably need to come down and significant pruning probably will be required over the next four (4) years.

She also stated that a bid has to go out for the Spring Planting and she will contact the borough attorney; the bid should go out late March for April or early May planting. The Spring planting will consist heavily in the Parks, Rt. 53, Roberts Garden and the walk way by Briarcliff Rd. , the balance on borough streets.

Cross discussion if the trees should be planted by district or randomly around town.

She also discussed the DPW concerning what training they would need to assist in the workload. Mr. Linson may be able to assist in recommending how much training they need and where they can receive the training.

### **NEW BUSINESS**

None

There being no further business, Mr. Travaglia moved the meeting be adjourned, seconded by Mr. Visscher. Voice vote. All in favor. Motion carried.

Karen M. Coffey  
Commission Secretary

Maureen Sullivan  
Recording Secretary