

RECREATION COMMISSION

REGULAR MEETING

May 24, 2012

Present: Mr. Kevin Bodnar (arrived at 7:38 p.m.)

Mr. Salvatore Cortese, Chairman

Mrs. Jan McCabe

Mrs. Maureen McEntee

Mr. Gerard Sittmann, Vice Chairman

Mrs. Maggie Slawinski

Mrs. Karleen Leahey, Recreation Director

Mrs. Katie Bezold, Events Coordinator

Councilwoman Laurie Fu

Absent: Mr. Michael Breslin

PLEDGE OF ALLEGIANCE

Mr. Cortese called the meeting to order. He stated that adequate notice of this meeting has been posted and published in accordance with Chapter 231 of the Public Law of 1975, "Open Public Meetings Act."

COMMENTS FROM THE PUBLIC

Mr. Cortese opened the meeting to the public to speak on matters other than those on the agenda. Hearing none, he closed this portion of the meeting to the Public.

APPROVAL OF MINUTES

Mr. Cortese requested that all members review the minutes of the Commission's April 26, 2012 Regular Meeting.

Mrs. Slawinski moved minutes be approved, seconded by Mr. Sittmann. Voice vote. All in favor. Motion carried.

RECREATION DIRECTOR'S REPORT – May 2012

Mrs. Leahey presented her report.

Summer Recreation Camp Programs and Enhancements

She provided detailed information concerning several issues including correspondence from Melissa Gibson, summer recreation camp and camp enhancements registrations as of May 23, 2012, Pool membership registration and the Pool, and other relevant data.

Cross discussion about procedure preferences for the 2013 registration process, number of camp registrants and occupancy of rooms where activities will be held, and the Teen Center.

Mrs. Leahey explained that due to the all-day Friday events, some of the counselors will need to go on these trips which will leave fewer counselors at the recreation camps. She has suggested to Mrs. Bezold that perhaps additional counselors should be hired to serve as substitute counselors as needed to cover on the all-day event days. She believes approximately 10 substitute counselors would be needed; eight counselors will go on the bus trips and 46 campers would be on the bus.

Summer Concerts

Mrs. Leahey advised she has sent out the vouchers to those performing. She provided information concerning payment amounts to the various performers.

Family Day

Mrs. Leahey provided spreadsheet information for this event. She explained that some of the necessary paperwork is currently being prepared and will be completed shortly.

Allergy Action Plan

Mrs. Leahey advised this information was not available when the summer camp registration process began so the earlier registrants were not asked about this. She will check the medical information provided for the earlier registrants to identify those participants who may need to complete this information.

Cross discussion concerning this issue, including the belief that most of the parents are aware of their children's allergies, doctors' involvement with this documentation, that in most instances the first action taken will be to call 9-1-1, recommendations on how best to keep track of the children in the allergy/medical condition category(ies) while participating at camp, notarization of medical release forms, power of attorney nature of the allergy form, Epi-Pen administration,

administration of other medications, when/if nurse needs to accompany participants on trips, and issues of general liability.

Mr. Cortese closed discussion of the Allergy Action Plan stating he will investigate this matter further with Councilwoman Fu and the Borough Clerk. He will advise as to what he learns by Wednesday, May 30, 2012.

Other Summer Recreation Programs

Mrs. Leahey provided information regarding other summer programs such as Boot Camp, Body Sculpturing, using boxing bags, and yoga. She provided details about these classes.

Mrs. Leahey concluded her report.

Other Recreation Activities

Mrs. Bezold provided information concerning other events, including two Mets games, one in May (Friday, May 25, 2012) and one in September, although there is some possibility that the September game bus trip will not happen due to ticket ordering/payment matters.

Continuing, Mrs. Bezold gave additional information concerning the summer camp registrations and personnel data.

BOROUGH COUNCIL COMMUNICATIONS/ACTIONS

Councilwoman Fu reported on the upcoming Memorial Day Parade. There were no additional communications.

REPORT OF COMMITTEES

Family Day

Mr. Bodnar reported on matters relating to this event, including sports organizations volunteering to help out with the rides. Everything is proceeding well. He will be in touch with the Department of Public Works (DPW) after Memorial Day.

Cross discussion concerning sports organizations, presidents of sports organizations, coaches, database, and related issues.

Sports Organizations - Basketball

Mr. Bodnar advised the Borough Council has approved the storage proposal for basketball for Community Park. They will be steel boxes and solve the storage of the supplies they need to play (balls, pylons, etc.), but not the storage of the hoops.

Mr. Cortese advised of storage provided by the Commission to the lacrosse organization. He thought perhaps lacrosse would trade storage items with basketball so basketball can have the sheds that lacrosse has to allow for storage of the hoops.

The consensus was that this would not be necessary; the basketball storage will be sufficient as long as the hoops can remain at the Community Center.

Mr. Bodnar provided additional information concerning ongoing plans relating to sports organization and hoped-for assistance from the vocational school.

Cross discussion about issues regarding use of the Borough School auditorium by certain sports.

Theater

Cross discussion about availability of personnel to allow use of facilities such as the Borough School for programs such as Theater. This also included the matter of using equipment at Borough School such as the new sound system that the Commission helped pay for.

Mrs. Slawinski advised there are three members of the school's media crew who are willing to volunteer and help with the Theater performances; they also know how to use the sound system. She indicated she now needs the school to release the auditorium to them. She discussed past problems she experienced about using

the auditorium due to use time. She stated she really needs to be there until 3:30 p.m. while the school wants them to vacate by 3:00 p.m.

APPROVAL OF VOUCHERS

The Commission members reviewed the vouchers for approval. There was a brief discussion about the Rutgers books. Mrs. Slawinski moved that the vouchers be reapproved with the correction regarding Family Day and Summer Concerts, seconded by Mrs. McCabe. Voice vote. All in favor. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Cross discussion concerning upcoming events, including a musical event at Roberts Garden and various local bands.

There being no further business, Mr. Sittmann moved this public meeting be adjourned so that the Commission can go into closed session, seconded by Mrs. Slawinski. Voice vote. All in favor. Motion carried.

KarleenLeahey

CommissionSecretary

Recording Secretary

Maureen Sullivan

