

2014-2015 MORRIS PLAINS TEEN CENTER

RULES AND REGULATIONS

Welcome to the 2014-2015 Morris Plains Teen Center (MPTC). The MPTC is sponsored by the Borough of Morris Plains. The MPTC has basic rules and regulations that are provided in the interest of the safety and well-being of all participants. Failure to comply with these rules and regulations shall result in parental notification and/or suspension of attendance privileges.

REGISTRATION

MPTC is open to all 6th, 7th and 8th grade children of residents of Morris Plains only. Guests are not permitted. All participants in the MPTC must be registered. Online registration is preferred and is available via the Borough of Morris Plains website at www.morrisplainsboro.org. Registration and Waiver forms are also available at the MP Community Center and the Borough website.

All registrations received after the deadline will be assessed a late charge fee. Late fees and registrations should be mailed to: MPTC – Borough Clerk, Borough of Morris Plains, 531 Speedwell Avenue, Morris Plains, NJ 07950.

APPROPRIATE BEHAVIOR

- Respect for supervisors, adult chaperones and fellow participants must be observed at all times.
- Respect for property, buildings and/or grounds must be shown at all times. Anyone defacing or destroying property, buildings and/or grounds will be penalized for his/her actions and their parents/guardians will be held financially responsible for the damages.
- The use or presence of abusive language, fighting, bullying, alcohol, tobacco, illegal drugs, guns, knives or any other weapon is prohibited. There will be no tolerance for violent or destructive behavior on the premises.
- Behavior deemed to be inappropriate by the MPTC Supervisor will result in a verbal warning and/or a call to a parent/guardian. Repeat offenses will result in the loss of MPTC privileges.
- Appropriate dress for all events is expected. Undergarments should not be exposed and shirts with inappropriate graphics and/or language will not be permitted.
- Emergency phones are available at all events. Children may not use cell phones for phoning, texting or photography at any time during a MPTC event without the expressed permission from a MPTC Supervisor. Any child found using his/her cell phone without permission will have it confiscated. The parent/guardian will be required to retrieve it.

DROP-OFF/PICK-UP

- Events begin at 7:30 pm and end at 10:00 pm unless otherwise noted.
- **Drop-off time is 7:30 pm to 7:45 pm.** Children may not be dropped off early. Supervision is not available before events.
- If a child arrives more than 30 minutes late, a parent/guardian must accompany him/her inside the building to be signed in with a MPTC Supervisor.
- **Pick-up time is 9:45 pm to 10:00 pm.** Supervision is not available after events.
- If a child must leave an event early, a parent/guardian must sign him/her out with a MPTC Supervisor. If a child leaves an event early, he/she cannot be readmitted unless prior arrangements have been made.
- Repeated abuses of the drop-off/pick-up policy may result in loss of MPTC privileges.
- Children are not allowed to walk/ride bicycles to or from MPTC events as requested by the MP Police Department.
- Drop-off and pick-up at the MPTC House is via the circular drive. Parking is available at the VFW baseball field lot.
- Drop-off and pick-up at the MP Community Center is via an established route in the Community Center parking lot. Use of the circular driveway is prohibited.

CHAPERONE REQUIREMENTS

- A parent/guardian is expected to chaperone for at least one event (per child) during the current school year.
- A parent/guardian may also volunteer for a fundraising activity in lieu of a chaperone date. Parents/guardians are also asked to bring their child as a MPTC volunteer to fundraising activities. Parents/guardians are asked to submit three suggested dates that they are available to chaperone. Email confirmations are sent for each chaperone assignment.
- If you are unable to chaperone your scheduled event, you are responsible for finding a chaperone substitute as soon as possible and must notify the Chaperone Coordinator via phone or email. It is not the responsibility of the Teen Center Board to find substitute chaperones. The Substitute Chaperone List will be posted on the MP Borough website (www.morrisplainsboro.org)

EVENTS/ADMISSION/LOCATIONS

- Movies shown at MPTC events are rated PG or PG-13 and will be published in advance whenever possible. In the event of an unexpected change in venue, an unadvertised movie may be shown.
- Standard admission fee is \$5. Admission fee covers the cost of venue, entertainment and snacks/beverages. Special events and concessions may require additional fees.
- MP Community Center, 51 Jim Fear Drive
- MPTC House, Route 53 (white house just west of the intersection of Route 53 & Route 202)
- MPTC special events are held at offsite venues.

COMMUNICATIONS/CANCELLATIONS

- Regular communication & cancellation information will be sent via email and posted on the MP Borough Website (www.morrisplainsboro.org).
- Through registration, you may also receive regular communications from the Morris Plains Connected Citizen.
- When school is cancelled at the Borough School on the date of a MPTC event, the MPTC event may also be cancelled.
- The emergency notification system utilized by the Borough School administration may also be utilized to inform students of any last minute changes.

If you have any questions, please contact any of the MPTC Board Members or send an email to MPTC@optonline.net Please note that this is a non-emergency e-mail and will only be checked on a weekly basis.

2014/2015 MPTC Board Members

Jenifer Dicker, Chaperone Coordinator
Christine Hoey, Purchasing Coordinator
Amanda O'Connell, Treasurer
Katherine Robinson, Registration Coordinator
Jennifer Thorne, Registration Coordinator
Catherine Wagner, Secretary
Frank Mangravite, MP Borough Council Liaison

Program Supervision

Penny Manser, Program Coordinator
Sheri Ali, Program Supervisor
Joseph Barlotta, Program Supervisor